



TVP REMOTE GUEST EQUIPMENT SETUP

Kit 06 and Kit 07

- 1x Webcam (Either Microsoft or Logitech)
- 1x Laptop Riser
- 1x Rode AI-1 Audio Interface with USB Cable
- 1x Lapel Mic with 3.5mm to XLR adaptor
- 1x XLR Cable
- 1x Sterilized cabled earbuds



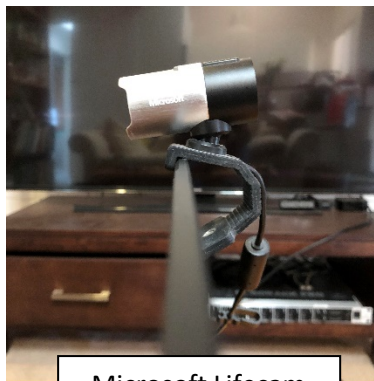
Step 1 – Laptop Riser

Open the laptop riser as seen and place your laptop on it. Make sure it's connected to power, and if possible ethernet internet.

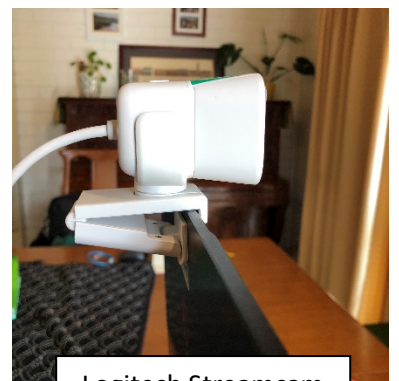


Step 2 - Webcam

Depending on your webcam, place on laptop, gripping the top edge as seen. the laptop (Logitech webcam may USB-C adaptor)



Microsoft Lifecam



Logitech Streamcam

Step 3 – Interface

Place the interface in front of the laptop. Connect the USB cable from the computer to the interface. Plug the microphone connector to the green cable and connect the green cable to the interface. Make sure the red light underneath "P48" is on by clicking the left knob. The dial on the left should be set around 12 o'clock.





Step 4 - Microphone

- If wearing a buttoned shirt, run the microphone underneath your shirt and pass it between your 2nd and 3rd buttons. Clip onto the edge of your shirt or lapel if wearing a jacket, so that the microphone sits on the outside. It's omnidirectional meaning it works in any direction.
- If wearing a dress, t-shirt or other clothing without a front opening, pass the cable underneath the bottom of your clothing and out the neck hole.
- Alternatively, you can pass the microphone behind your back, over your shoulder and clip onto your collar.



Step 5 - Earbuds

Use earbuds if you are the only presenter speaking through your laptop. If there's other delegates or presenters in the room that need to hear conference audio, use laptop speakers instead. Connect the earbuds to the computer headphone port. Be careful of loud computer volume. Turn down the computer sound to a comfortable level first before placing in ears.

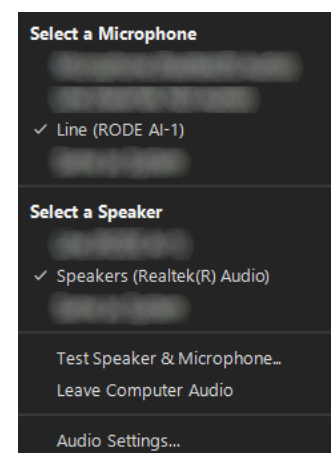
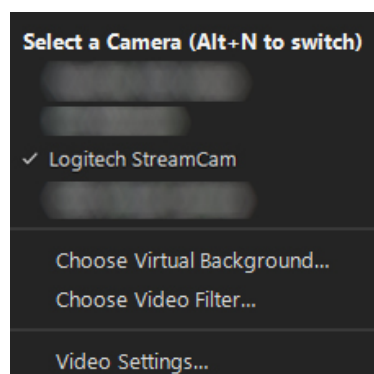
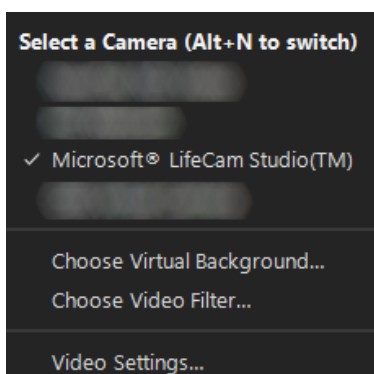


Step 6 - Software

In your nominated video call software, select the following devices from the relevant settings menu (see program specific images below)


- Camera – Microsoft Lifecam Studio or Logitech Streamcam
- Microphone – Line (Rode AI-1)
- Speakers – Speakers or Headphones


Zoom Settings:








Riverside FM Settings:

Powered by  riverside.fm



1080p // 30fps

-  Line (RODE AI-1)
-  Logitech StreamCam (046d:0893) ▾
-  Speakers (Realtek Audio) ▾